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As you are already aware, SILO's Pathway to Wellness Counseling Center has ceased operations. As a result, we are informing you of the process for obtaining a copy of your medical records, should you wish to do so. To request your records, please contact SILO's main line at **631-880-7929** and ask to be transferred to Yahira DeLeon at **Extension 147**. She will assist you in processing your request. During the call, you will be asked whether you would prefer to receive your records electronically or through postal mail. Please let us know your preferred delivery method, and we will ensure your records are sent accordingly.

We would also like to assure you that your medical records are stored securely and in compliance with all relevant privacy and security regulations, including HIPAA. Your records are safely maintained in electronic format, and all access is restricted to authorized personnel only. Electronic records are protected through encrypted storage systems and secure access protocols to prevent unauthorized access.

If you have any questions or need additional assistance, please don't hesitate to reach out.

Sincerely,

Joseph M. Delgado Joseph M. Delgado Chief Executive Officer Brianna Tesoriero, ŁMSW Brianna Tesoriero, LMSW Deputy Chief Executive Officer

Self-Initiated Living Options, Inc. (SILO) does not discriminate against any employee, applicant for employment, or client on the basis of gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. Inquiries regarding the implementation of the above laws should be directed to the SILO Civil Rights Compliance Officer: Chief Executive Officer, Joseph M. Delgado <a href="mailto:idelgado@siloinc.org">idelgado@siloinc.org</a> 3253 Rte. 112, Bldg. 10, Medford, NY, 11763 (631) 880-7929.